**NCDA COMMITTEE REPORT FORMAT**

**GRADUATE STUDENT COMMITTEE**

**March 15, 2022**

**For Committees:**

List of Chair with full contact information and e-mail address

1. Kellee Watkins (kelleewatkins@att.net or kwatkins3@niu.edu)
2. Scott Farmer (scott.s.farmer@outlook.com)

List Committee Members (no contact information required)

1. Erin Kilpatrick
2. Rose Oku (Social Media Chair)
3. Molly Schuller
4. Rachel Wright
5. Kristen Tandy
6. Susan Henderson
7. Jess Evers
8. Catherine Bonet

**Committee Activities to Date**

* Produce one to two products each quarter programming
	+ Social Media Committee produced three Linked Live events in January, February, and March promoting graduate student professional development.
	+ Social Media Committee highlighted our first Spotlight student on our website and LinkedIn on March 1st, celebrating her career achievements and creating opportunities for professional networking.
* Welcome and recruit new committee members (ongoing)
	+ Recruited two new members for FY21-22 (Rachel Wright and Jess Evers)

**Projected Plan/Work Completed through September 30.**

* Create and organize professional development programming to support the graduate students in their career development, including releasing Graduate Student Professional Development Resource Guide
* Establish succession plan and identify Chair-Elect and Co-Chair Elect for FY23-FY24
* Launch LinkedIn Group
* Develop social media presence beyond LinkedIn

**Budget Requests:**

None.

**Suggested length:** limit to one page

Submit to your board liaison electronically to your board liaison with a copy to dpenn@ncda.org by March 15, 2022.