**NCDA COMMITTEE REPORT FORMAT**

**NCDA AWARDS COMMITTEE**

**2-22-22**

**Committee Membership:**

Amanda Cox Co-Chair

Associate Director, Career Education and Professional Connections

University of Illinois at Urbana-Champaign

217-333-0820

aacox@illinois.edu

Gaeun (Gwenn) Seo, Ph.D. Co-Chair

Senior Associate Director, Graduate Student Career Development

Center for Career Development, Princeton University

609-258-3325

gseo@princeton.edu

Jessica Ayub

Carmen Croonquist

Andra D’Amico

Darren Gregory

Natalie Kauffman

Jody Patterson

Michael Stebleton

Julia Makela, board liaison

**Committee Activities to Date:**

* We have streamlined the award submission process. Last year, applicants followed two steps for award submission (online nomination form via website and emailing all the award materials). However, this year, applicants can submit the form and materials all together via the website
* We extended the award nomination deadline to February 28, 2022
* We created a marketing plan in collaboration with HQ including member updates and email to all members and an article in Career Convergence
* Revised the awards email communications to enhance professionalism

**Projected Plan/Work Completed through September 30:**

* Increase the number of submissions for the next awards cycle and encourage more of the membership to submit by working through board liaisons
* Increase awareness of the awards, best practices for award submissions, and professional development benefits of the awards via the upcoming NCDA 2022 conference presentation, “*NCDA Award Winners Share their Innovative Career Development Strategies to Embrace Change & Infuse Aequanimitas*,” with previous award winners
* Continue to enhance winner experience for 2023 awards cycle: research peer practices for award submissions to help evaluate our process; gather new ideas (or update prior practices) to enhance notification and celebration for 2023 in-person conference
* Connect with HQ on updating winner seals for 2022
* Increase the number of committee members within Awards Committee

Submit to your board liaison electronically to your board liaison with a copy to dpenn@ncda.org by March 15, 2022.

**Budget Requests:** None but we would still like the winner’s seals from headquarters.