**NCDA COMMITTEE REPORT FORMAT**  | **NCDA AWARDS COMMITTEE**  | **09-05-2023**

**Leadership Information**  | **The Chair and Co-Chair from 2022-23**

* Gaeun (Gwenn) Seo, Co-Chair

Senior Associate Director, Graduate Student Career Development

Center for Career Development, Princeton University

609-258-3325

gseo@princeton.edu

* Jessica Ayub, Co-Chair

Instructor, GCDF/CCSP Credential Course

Normandale Continuing Education, Normandale Community College

(763) 248-0854

jessica.ayub@normandale.edu

**The Anticipated Chair and Co-Chair for 2023-24**

* Jessica Ayub, Co-Chair

Instructor, GCDF/CCSP Credential Course

Normandale Continuing Education, Normandale Community College

(763) 248-0854

jessica.ayub@normandale.edu

Vacant and TBD.

**Committee Membership:**

Amanda Cox, former 2021-22 Chair

Andra D’Amico

Scott Fisher

Darren Gregory

Natalie Kauffman

Jeremiah Wong

Julia Makela, board liaison

**Additional Reviewers:**

Past Award Committee member, Karol Taylor

Sing Chee Wong, GCC representative member

Linda Holloway, Diversity Initiatives and Cultural Inclusion Committee member

**Committee Activities to Date:**

* We developed press release drafts for NCDA 2023 awardees.
* We reviewed NCDA 2023 awards application materials, evaluated them, and selected awardees for each award for 2023.
* We worked with NCDA headquarters to inform NCDA 2023 awardees.
* We reviewed the award submission process with Headquarters. Any improvements suggested were made. Applicants can submit the form and materials all together via the website, their references submit separately. As a result, this round of reviews, we had complete packets including the resume materials as expected.
* We extended the award nomination deadline to February15, 2023.
* We created a marketing plan in collaboration with HQ including member updates and email to all members and an article in Career Convergence.
* Revised the awards email communications to enhance professionalism.
* Increased awareness of the awards and professional development benefits contributing to and seeking nominations via the NCDA 2023 conference presentation, “*Cultivating Initiatives for Global Social Justice in Career Development with Former NCDA Awardees*,” with previous award winners.

**Projected Plan/Work Completed through November 1:**

* Work with the 2023-2024 chair and co-chair to
* Plan the upcoming awards committee activities (e.g., outreach activities, award submission system updates)
* Schedule a general awards committee meeting
* Encourage members to consider submitting 2024 conference proposals
* Continue to recruit additional members to the Committee
* Jessica Ayub, Chair, and Michelle Tullier, Co-Chair, will draft and submit an article for Career Convergence by November 1
* Planning for promotion with Career Developments magazine will also be initiated.

**Projected Plan/Work to Consider for 2023-24 Awards Year:**

Collaborating with the Government Relations Committee to consider next steps with the Legislative Award with incoming leadership.

* *Some Background:* During the 2022-23 Award Year, we met with outgoing Chair Diana Bailey and Board Liaison Marty Apodaca about the Legislative Award to shift the Legislative Award to the Government Relations Committee for future years. This was agreeable among all parties, including Liaison Julie Makela who presented the idea to the NCDA Board and Headquarters.
	+ In the Fall of 2023, propose a strategy with new Leadership for sharing our awards review processes with the Government Relations Committee to ensure smooth transfer of process and high quality reviews. Or, to confirm their own new process to gather Nomination/s and plan outreach to their Award Winner.

Consideration of the Diversity Award dividing into 2 separate focuses with a choice between Nominations and Awards for national or international efforts.

* *Some Background:* During the review of the Diversity Initiative Award this 2022-23 year. We had three strong candidates. Two are international scholars from Canada who have done significant work internationally, but one in the U.S. has done nationally regarding diversity and inclusion in career development. Then we ended up going down to two candidates with international contributions as their work is more closely aligned with the career development context. But we had a really great point from a representative reviewer from the Diversity Initiatives and Cultural Inclusion Committee.
	+ We may want to consider two awards highlighting 1) global diversity and inclusion and 2) national diversity efforts as they are both important, but their focus can differ (e.g., global poverty via UN for international diversity efforts vs. serving underrepresented student populations such as BIOPOC, LGBTQAI+ for national diversity efforts).
	+ As the Headquarters and Board consider this new idea in October, the Awards Committee sees it as important to gather input from the Diversity Initiatives and Cultural Inclusion Committee (and its board liaison) should we all explore this new differentiation.

Submit electronically as an attachment to dpenn@ncda.org with a copy to your board liaison by **September 1, 2023**.